

**VILLAGE OF NORTHFIELD
BOARD OF TRUSTEES
Minutes of April 10, 2007**

- I. **ROLL CALL:** Chair Richard Suitor, Trustees Samantha Baraw, Libby Hambleton, Tom McCarney, and Jim Wilson (absent). Also present were Village Manager Nanci Allard, Suzanne Jolly (Greater Northfield Coalition Council), and Kathleen Lott (*Northfield News & Transcript*).

Chair Suitor called the meeting to order at 7:00 p.m.

II. **PUBLIC PARTICIPATION (Scheduled)**

- a. **Suzanne Jolly, Greater Northfield Coalition Council (Executive Director).** Ms. Jolly came to let people know that April is Alcohol Awareness Month. They have partnered with the Vermont Department of Health and will be doing presentations throughout Northfield and Roxbury regarding alcohol assessments. Ms. Jolly handed out copies of an alcohol assessment to the Board members. If people take the survey and find that they answer yes to two or more of the questions, they should seek assistance from their doctor, the Vermont Department of Health, etc. You can also find information online at www.alcoholscreening.org or by calling 1-800-639-6095. Also, feel free to stop by the Making a Difference Resource Center, located on the Village Common between TDS Telecom and the STAR Program, call 485-8081, or email drugfree@trans-video.net. The hours are weekdays from 8:30 a.m. to 4:00 p.m. with extended hours (to 7:00 p.m.) on Mondays, Tuesdays, and Fridays.

III. **ACTION ITEMS**

a. **Approval of Minutes**

1. **March 27, 2007 (Budget Meeting #3).** The minutes were reviewed but the Board was unable to approve them as there was not a quorum of persons who attended that meeting.
2. **March 27, 2007 (Regular Meeting).** Motion by Trustee Hambleton, seconded by Trustee Baraw, to approve the minutes. Item II, a: add "term of office" to the end of the 8th line. **Motion passed 3-0-1, with Trustee McCarney abstaining.**
3. **April 5, 2007 (Budget Meeting #4).** Motion by Trustee Hambleton, seconded by Trustee McCarney, to approve the minutes. **Motion passed 4-0-0.**

b. **Approval of Bills**

1. **Warrant #20-07.** Motion by Trustee McCarney, seconded by Trustee Hambleton, to approve Warrant #20-07 in the amount of \$295,807.05. **Motion passed 4-0-0.**

- c. **Town Office Assessment:** There is a proposal for structural assessment and air testing of the Municipal Building. Manager Allard would like to have the study authorized. Trustee McCarney was concerned with the proposal from ATC where it states in the project understanding that there are "adverse health affects thought to be associated with indoor air quality at the town offices." This was a concern because it is the first time we have heard of any problems and adverse health affects. Trustee McCarney would be willing to do Task 1 of the Air Testing proposal. Motion by Trustee McCarney, seconded by Trustee Hambleton, to authorize Task 1 of the ATC proposal. **Motion passed 4-0-0.** There is a proposal for the structural evaluation. Without objection, this item was postponed until the joint meeting with the Selectboard.

- d. **Draft Village Meeting Warning:** There was a draft warning included in the packets. Chair Suitor asked for a review by our electric business lawyer to ensure compliance with Public Service Board regulations.

- e. **Executive Summary: Bridge Inspection Reports:** The form to be signed would confirm that the Village of Northfield has received the bridge inspection reports from the Vermont Agency of Transportation. These reports are available for public review in the Municipal Building. The item will be postponed until the next meeting until review of the reports can be arranged for the Board.

IV. REPORTS

- a. **Village Manager**

- 1. **Joint Board Meeting.** A Joint Board Meeting with the Town Selectmen has been scheduled for April 23, 2007 here in the Brown Public Library.
- 2. **Village Budget Meeting.** There will be another budget meeting on Thursday, April 19, 2007 at 6:00 p.m. in the Municipal Building.

- b. **Committee Reports.**

- 1. **Merger Committee.** The Merger Committee will meet next Monday (04/16/07) at 5:00 p.m. in the Municipal Building.
- 2. **Personnel Committee.** The Personnel Committee will review policies and provide a report of those that should be kept and readopted, those that should not be, those that should be reevaluated, etc.

- c. **Miscellaneous**

- 1. **Efficiency Vermont Project update.** There was an Efficiency Vermont information session on Saturday, March 31, 2007 on how to make your home more efficient. A tape will be available in the future.
- 2. **Water Project update.** The applications are in. Should we wait for responses prior to scheduling public meetings or wait until after? Trustee McCarney would like to set up a Special Trustee Meeting after the new Board to sit and come up with a plan.
- 3. **1-2-3 Paint! (Community Beautification Program):** Aubuchon has asked for the Municipality to designate three (3) places to which paint would be donated. The three places chosen were the pool house, the ball fields, and the School. For every three (3) gallons of paint bought, Aubuchon will donate a gallon to the project.

V. PUBLIC PARTICIPATION (Unscheduled): None.

VI. ADJOURNMENT: Without objection, the Board adjourned at 8:10 p.m.

Respectfully submitted,

Samantha H. Baraw

Samantha H. Baraw, Clerk

These minutes are subject to approval at the next regular meeting.